BY ANGELA DOEL, M.S.

# THE TRAUMA RECOVERY WORKBOOK



20 TECHNIQUES TO HELP YOU MOVE FORWARD AFTER A TRAUMA

#### Introduction

Trauma affects different people in different ways. Some people recover relatively quickly from trauma. Within three or four months, they feel "back to normal" and do not report any symptoms or problems. Other people develop ongoing or chronic problems and may be diagnosed with Post-Traumatic Stress Disorder (PTSD). PTSD can be a very complex psychological issue and can affect people for many years.

Depending on your symptoms, your therapist may use a variety of techniques to help you overcome your trauma. Treatments typically include Somatic Psychotherapy, Cognitive Behavior Therapy (CBT), Exposure Therapy, Eye Movement Desensitization and Reprocessing (EMDR), and many therapists today are using body-oriented techniques such as yoga, EFT tapping, mindful meditation, and more.

Most therapists will focus on techniques that help you alleviate specific symptoms, as well as techniques that address your relationships and your ability to find meaning in your day-to-day activities. Medications may also be prescribed to treat specific symptoms of depression and anxiety.

Whatever the treatment, your therapist will want you to practice new ways to handle your emotions, manage upsetting thoughts and memories, and develop positive coping behaviors to move you forward in life. And the best way to learn new psychological skills is through specific "between sessions" assignments.

This workbook contains 20 "homework" assignment worksheets to help you understand how trauma has affected you and to learn specific techniques to deal with your symptoms and immediate concerns. This is not a self-help workbook. It was designed to be used with a psychotherapist trained in treating trauma. It does not include every technique that is available, but rather acts as a starting point for you to understand your trauma and begin the recovery process.

It is important that you communicate with your therapist about what helps – and what isn't as effective. At the bottom of each worksheet, you will find a section called "Reflections on this Exercise," which will be particularly helpful for you to summarize what you learned and let your counselor or therapist know what direction to steer your treatment.

Recovering from trauma can take time and it will certainly require some effort. Above all, I recommend that you build a supportive network of family, friends, and professionals who can help you throughout your journey.

-Angela M. Doel, M.S.

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# What is the Nature of Your Trauma?

# **Objective**

To identify the specific nature of your trauma.

#### What to Know

Prolonged illness, homelessness, or witnessing a terrifying event are all examples of traumatic situations. Trauma can be a single event (car accident, sexual assault, or natural disaster) or repeated events (childhood abuse and neglect). It can be chronic (combat, ongoing domestic violence, imprisonment). Some researchers believe any experience – and how it is perceived – that is stressful enough to leave you feeling helpless, powerless, out of control, overwhelmed, or profoundly unsafe can be considered traumatic.

Even though you have experienced trauma, you can move forward with your life. You can grow, become resilient, and have a meaningful life. Your life does not end because of trauma. The first step is to understand trauma and its consequences. In this worksheet, you will begin to explore your trauma history.

#### What to Do

First, answer the following questions.
Were you directly exposed to a traumatic experience? Yes / No
If yes, explain
Were you a witness to a traumatic event/experience? Yes / No
If yes, explain
Were you told about it by a loved one? Yes / No
If yes, explain
Were you indirectly exposed to trauma? Yes / No
If yes, explain
Were you repeatedly exposed to trauma? Yes / No
If yes, explain
What is the nature of your trauma? Check off the statements that apply to you.
physical assault (held at gunpoint, injured in a fight, attacked with a weapon, etc.)
serious illness or extended hospitalization
military combat
sexual abuse

car accident
serious work-related accident
child abuse or neglect
natural disaster
unemployment
homelessness
refugee situation
job loss
financial crash
sudden and unexpected death of a loved one
Other (describe):
If you are able, describe what happened.

Below is a list of problems that people sometimes have in response to trauma. Write down the appropriate number to indicate how much you have been bothered by the problem in the past month.

0 = not at all bothered 1 = a little bit bothered 2 = moderately bothered 3 = bothered quite a bit 4 = extremely bothered
Repeated disturbing memories, thoughts, or images of the stressful experience.
Repeated, disturbing dreams or nightmares.
Suddenly acting or feeling as if the traumatic experience is happening again.
Feeling very upset when something reminds you of the traumatic experience.
Having physical reactions (e.g., heart pounding, trouble breathing, sweating) when something reminds you of the experience.
Avoiding thinking about or talking about the experience or avoiding having feelings related to it.
Avoiding activities or situations because they remind you of the experience.
Trouble remembering important parts of the experience.
Loss of interest in activities that you used to enjoy.
Feeling distant or cut off from other people.
Feeling emotionally numb or unable to have loving feelings for others.
Feeling as if your future will somehow be cut short.
Trouble falling or staying asleep.
Feeling irritable or having angry outbursts.
Difficulty concentrating.
Being "super alert," watchful, or on guard.
Feeling jumpy or easily startled.
Add up your score

If you scored between 0-18, these symptoms following a trauma may not be impacting your daily life.

If you scored between 19-40, your trauma-related symptoms have a minimal effect on your life.

If you scored between 41-60, your trauma-related symptoms have a moderate effect on your life.
If you scored 61 points or more, your trauma-related symptoms severely impact your life.
How do your symptoms disrupt your life? How do they affect your personal, social, professional, or family life? Be specific.
Have you noticed any changes in your habits or behavior?
How long after the trauma have you had these problems?
What are the 2-3 symptoms you find most distressing?

How are you coping with your symptoms? Be specific.	
Reflections on This Exercise	
How helpful was this exercise? (1 = not very helpful, 5 = moderately helpful, 10 = extremely helpful)	
What did you learn from this exercise?	

# Listening to Your Body

## **Objective**

To increase your somatic (body) awareness and intelligence to help you better listen to all the ways your body communicates with you.

#### What to Know

Somatic therapy, also known as somatic experiencing therapy (SET), aims to treat trauma and other mental health issues through the connection of mind and body. This body-centric approach works by helping you to release stress, tension, and trauma from your body.

You can practice sensing more and listening to your body by slowing down, paying attention to bodily sensations, and listening with focus and curiosity. As you learn to listen and attune to your body you will:

- become better at self-care.
- arrive at a deeper knowing, understanding, and love for yourself.
- become more aware of and responsive to your own needs and desires.
- improve your ability to set healthy boundaries.
- feel more grounded.
- increase your resilience during stressful situations.
- have greater access to pleasure, joy, and ease.

There are many ways you can listen to your body, including observing and naming what you physically and emotionally experience. Here are some ideas.

- **1. Tune into the five senses.** Mindfully and intentionally focus on what you hear, see, smell, touch, and taste.
- **2. Notice your breath.** The quality of your breathing is affected by stress and your emotions. This is the foundational practice of mindful attention and somatic awareness.
- **3. Focus on physiological cues.** You can receive information about which branch of the nervous system is operating. The Sympathetic Nervous System (SNS) governs fight, flight, and taking action, prompting the release of cortisol and adrenaline. The Parasympathetic Nervous System (PNS) governs rest, digest, feed, and breed functions. The PNS helps calm and settle you down.
- **4. Observe and name sensations.** Identifying sensations in the body offers you important information so you can quickly and effectively respond to your own needs.
- **5. Tune in to facial expression and body posture.** Your facial expressions and body posture communicate much more than you may realize.
- **6. Pay attention to your "brace patterns."** This is the habitual way you hold your body in a situation whether your muscles are engaged or contracted. When you identify how you brace, you can do something different, especially if it is painful or uncomfortable. Examples of brace patterns include:

- shrugging your shoulders up by your ears.
- clenching your jaw.
- sucking in your stomach.

Does this frequently change? Yes / No

- curling your toes.
- "hard-gazing" with your eyes, increasing muscle tension.
- **7. Notice impulses.** Become aware of what your body *wants* to do so you can choose differently. When you react without awareness, you might act out of integrity or engage in self-destructive behaviors.
- **8. Tap into your emotions.** All emotions have a corresponding motor program an action or gesture that expresses energy.

The language of the body is vast, varied, and nuanced. The better you get at listening to your body, the more resilient you will be. This worksheet can help increase your somatic (body) awareness and intelligence to help you better listen to all the ways your body communicates with you.

## What to Know

How do you like to be held or touched?
What sensations describe the kind of touch you enjoy?
What tells you when the touch you are receiving is "just right?"
Do you get enough, healthy, loving, and safe touch every day? Yes / No
answer one or all of the following questions as you practice each day.

What are you touching, seeing, smelling, tasting, and hearing right now?

<del></del>
Describe the quality of your breathing. Some words to describe your breath: fast, deep, slow, steady, pressured, shallow, constricted.
What parts of your body move when you breathe? Chest? Shoulders? Belly?
How do changes in posture affect your breathing?
What are you craving? What tells you when you're hungry? Do you know when you are full?
What is your body temperature? Just right? Chills? Hot flashes?
Is your heart rate steady? Pounding? Smooth? Even? Calm? Can you feel your heart beating?
Are your eyes wet? Tearful? Dry?  Is your skin clammy? Sweaty? Dry? Moist? Itchy?  Can you feel air on your skin? Describe what it feels like  Do you have pain? Where does it hurt? What would help reduce the pain?
Where do you notice pressure? Does the pressure move in a certain direction?

Do you have tension? Where? How intense on a scale of 1-10, where 1 = very little, to 10 = extreme?
Where do you notice tingling in your body? Is it warm? Like pins and needles? How does it move or travel in your body?
Is your body stance more open or more closed? What tells you that?
Is your eye contact a hard stare? A soft gaze? Are you avoiding eye contact?
Is your jaw clenched, soft, or just right?  How does your face feel? Soft? Tight? Do you know what your facial expression tells others?
What are your shoulders doing? Up by your ears or easily resting down?
How does your neck feel?
Where do you notice your body trying to get your attention?
Where does the sensation begin and end in your body?

How does your body want to express itself through movement or action?
What happens if you sit with an impulse without acting on it?
What might your impulses be telling you about what is happening right now?
Where in your body do you feel emotion?
What sensations come along with the emotion? Warmth? Tingling? Softness?
What impulses are present with the emotion?
What is your body doing when the emotion is present? Crying? Constricting? Eyes widening? Jaw clenching?
Which emotions give you more energy?
Which ones feel draining or tiring?
How does your body feel overall when you are in motion?
What kinds of movement does your body enjoy doing? Dance? Running? Yoga?
What is your body doing right now?

How is your energy level right now? Up? Low? Just right? Crashing?

For the next two weeks, do the following exercise daily and fill in the chart.

- 1. Settle into a comfortable lying down or seated position.
- 2. Connect with the chair or the ground beneath you. Breathe and ground your body.
- 3. Scan your body, noticing tension, temperature, or anything else that stands out.
- 4. Focus your attention as you become aware of your entire body.
- 5. Rest your attention on areas of interest. For example, if your stomach feels tight, rest your attention there and wait. See if anything shifts by just paying attention to the area.
- 6. Work through several areas of your body in this manner.
- 7. Try not to problem-solve or get caught up in details. Begin to ask some simple questions.
- 8. Notice how your body responds.
- 9. If you experience emotions, notice what comes up.
- 10. Simply listen to any insights or ideas that arise during this exercise. Refer to the questions above as you complete the chart.

Date	Your body feels:	Your body senses:	Your body story:	Notes

ate	Your body feels:	Your body senses:	Your body story:	Notes
Jale	Tour body reers.	Tour body senses.	Tour body story.	Notes
		<u> </u>	1	
Wha	at obstacles did you exp	erience when completing	g this activity?	
Ref	lections on This Exe	rcise		
	v helpful was this exerci			
(1 =	not very helpful, 5 = mo	oderately helpful, 10 = ex	tremely helpful)	

What did you learn from this exercise?

## **Tracking Body Sensations Form**

#### What to Know

Body awareness is consciously connecting your mind and your body. When you were an infant, you learned body awareness while crawling, walking, and climbing. As you age, body awareness becomes second nature under normal circumstances (perception and spatial awareness, for example).

Having good body awareness is beneficial because your body holds on to memories and experiences, as demonstrated through your body language, posture, and facial expressions. Your body may react to distress or trauma with an upset stomach, migraines, hormonal imbalances, and more. Research indicates there is a relationship between emotional trauma and the body.

Tracking body sensations helps increase body awareness and allows you to practice tools to bring balance to your nervous system. You can learn to manage inner sensations. Perhaps you only focus on uncomfortable sensations. But there are usually places in your body that are not in distress or are in less distress — or even feel good.

Over the next two weeks, focus on increasing your body awareness. For example, you may notice you clench your jaw when you are stressed, or your shoulders are tense while you are at

#### What to Do

work. Before you begin tracking, answer the questions.	
How do you feel about your body?	
Are there parts of your body you are unhappy with? Why? Explain.	
Which parts of your body do you like or appreciate? Why? Explain.	

Use the chart below to record your body sensations for two weeks. Pay close attention to inner sensations (pleasant and uncomfortable). Note the date, describe the sensations, and write down any thoughts associated with the sensations. In the fourth column, write down any emotions or feelings you think might be associated with your physical sensations. Write down any triggers, and what you did to soothe or calm yourself (if appropriate).

Date	Sensations	What do you think?	How do you feel?	Triggers?	What helped?

Date	Sensations	What do you think?	How do you feel?	Triggers?	What helped?
		r the following que	stions.		
ow do	you feel about y	your body?			
re the	re parts of your I	body you are unhap	ppy with? Why? Ex	plain.	

Which parts of your body do you like or appreciate? Why? Explain.
What changes in your body awareness made a difference?

## **Tracking Your Nervous System**

This worksheet will help you identify how and what you can do to feel safe, get connected, and calm down. Use the chart below to track your nervous system. When you engage your nervous system, you teach it to help you become active, engaged, or calm. There are three systems to consider:

- 1. When you connect with others, you can trigger neural circuits in your body that calm the heart, relaxes the gut, and shuts down the fear response. The **Social Engagement System** is activated by talking to a trusted loved one, spending time with a pet, or doing pleasurable activities with other people.
- 2. The **Sympathetic Nervous System** is engaged when you are active and playful (such as when you are dancing), playing sports, stretching your body, or journaling.
- 3. The **Parasympathetic Nervous System** activates when you practice intentional breathing, listen to soothing music, receive healthy touch, or listen to a calming voice.

Social Engagement	Sympathetic Nervous System	Parasympathetic Nervous System
What makes you feel connected?	When do you feel active?	What calms you down?
How do you reach out to others?	How can you develop healthy habits that engage your SNS?	What healthy habits support your calm state?

# **Body Scan**

## **Objective**

To practice the mindfulness technique "body scan" to relax the mind and body and feel a greater sense of balance.

#### What to Know

This mindfulness skill in Dialectical Behavior Therapy (DBT) is called the body scan. While sitting or lying in a comfortable position, you will bring your mind's awareness to one part of your body at a time, scanning up from the feet to the head. This is an effective way to build tolerance for being present in your body and tolerate feelings and sensations without judgment. The more awareness you bring to this process, the more sense of empowerment and control you can have.

During a body scan, you will notice your physical sensations without needing to do anything about them. This takes practice and patience. Approaching this exercise with a spirit of curiosity can help. Rather than, "Oh no! My heart is beating fast," you can practice saying, "Oh. I feel my heart beating. Well, let me just feel it beat and notice what that's like. Nothing bad is happening. I can be with my body as it is."

#### What to Do

Set aside 20 to 30 minutes. Or, if that feels like too much at first, try 10 minutes to start. But don't rush through it—give yourself the gift of this experience of being in your body.

If you find your thoughts drifting off, simply bring your mind back to focusing on that part of your body. You may keep your eyes open or closed.

Begin by simply noticing your body. Notice any sensations you feel—aches, itches, tingles. Notice any feelings you are aware of—calm, serenity, fear, anxiety, whatever it is for you. Just notice without judgment and with acceptance. There is nothing you need to do. Nothing bad is happening in this moment.

Feel the weight of your body. Notice your body on the chair or the floor.

Take several long, deep breaths. Notice your chest or belly expanding, bringing air into your lungs, helping you to relax.

Starting with your feet, notice any sensations—tension, vibrations, temperature, or pressure. There is no right or wrong. Just notice. If you notice you are holding any tension throughout this body scan, try to release that tension.

Progress up through your body, from feet to ankles, calves, knees, thighs, hips, buttocks, pelvis,

abdomen, chest, hands, arms, shoulders, back, neck, jaw, face, scalp. Each time, notice any tension, vibrations, temperature, or pressure.

Continue to breathe deeply and slowly. Come back to noticing your entire body, connecting all parts together, just noticing without judgment and with acceptance.

Take a few deep breaths and come back into the present moment slowly and with kindness. Practice this skill once a day or, if that is not possible, try 3-4 times a week to start.

Record when you do the body scan and what it was like:

When/where practiced	How long?	How did it feel?

# **Reflections on This Exercise**

What did you learn about yourself by doing the body scan? What did you notice about your thoughts and emotions?
What was the main obstacle you encountered? What was easy or pleasant about the body scar exercise?
How often will you commit to practicing the body scan skill in the coming week (or month)?
How helpful was this exercise? (1 = not very helpful, 5 = moderately helpful, 10 = extremely helpful)
What could you do differently to make progress in this area?

# **Body Awareness Inventory**

## What to Do

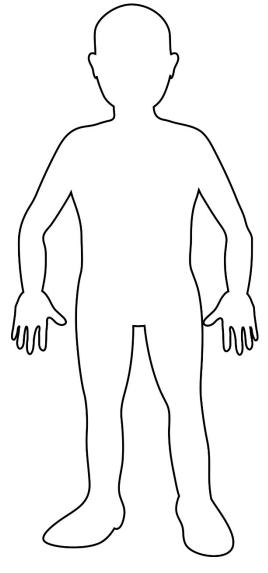
Read the following list as you scan your body from head to toe. For each section, write down what you notice.

<b>1. Sensations.</b> Notice and write down any physical sensations you artingling, warmth, tension, or discomfort. Rate the intensity of these to 10, with 1 = very mild, and 10 = very intense.	•
	Rating:
	Rating:
	Rating:
	Rating:
<b>2. Emotions.</b> Reflect on any emotions you are currently experiencing anxious, angry, or joyful? Pay attention to how these emotions mani notice any changes in your heart rate, breathing, or muscle tension? sensations associated with your emotions.	fest in your body. Do you
<b>3. Breath.</b> Bring your attention to your breath. Notice the rhythm, do breathing. Is your breath shallow or deep? Is it slow or fast? Are you or your diaphragm? Take a few slow, deep breaths and observe how	breathing from your chest
<b>4. Tension.</b> Check in with your muscles and notice if there is any tensional particular attention to areas where you tend to hold stress, such as yabdomen. Rate the intensity of these sensations on a scale of 1 to 10 every intense.	our jaw, shoulders, or
	Rating:
	Pating:

	Rating:
	Rating:
<b>5. Posture.</b> Become aware of your posture. Are you sitting, standing, or lying your body positioned? Is your spine straight or slouched? Are your should relaxed? Notice how your posture affects your overall sense of well-being you feel in your body.	ers hunched or
<b>6. Movement.</b> Reflect on your physical movements throughout the day. Ho gesture, or use your body in different activities? Are you aware of any hab movement or posture that may be contributing to physical discomfort or s	itual patterns of
<b>7. Body Image.</b> Consider your thoughts and feelings about your body. Are accepting of your body, or do you experience judgment or criticism toward body image affects your emotions and sensations in the present moment.	•
<b>8. Intuition.</b> Are there any sensations, feelings, or hunches you are experiently that may be providing insight or guidance? Trust your body's wisdom and the messages it may be sending you.	

9. Self-Care. Reflect on how you have been taking care of your body. Have you been prioritizing							
self-care activities such as sleep, nutrition, exercise, socialization, and relaxation? How does your body feel in response to the care you are providing it, or the care you may need to							
prioritize moving forward?							
<b>10. Grounding.</b> Foc	us on your bod	ly's connection to th	ne ground. Feel the wei	ght of your body			
against the surface	beneath you. I	Notice the points of	contact between your	body and the			
•	-	•	ed in the present mome ct on how you feel whe				
grounded.	J	,	•	,			
Next, circle any of t	he words that	describe your curre	nt experience.				
Agitated	Pulsing	Shivering	Liquid	Restless			
Loose	Calm	Strong	Lengthening	Trembling			
Light	Burning	Moving	Relaxed	Sleepy			
Heavy	Wringing	Still	Choking	Frazzled			
Shaking	Twisting	Streaming	Alive	Pushed			
Tight	Hot	Contracted	Electric	Bubbly			
Pins and Needles	Pain	Rotating	Pressure	Racing			
Numbness	Cold	Vibrating	Flowing	Prickly			
Weak	Tense	Irritated	Quivering	Pulling			
Numb	At ease	Held	Wrapped	Crooked			
Blissful	Flexible	Inflexible	Dead				
Add your own desc	riptive words:						

and insights. How do you think your body sensations, emotions, feelings, and self-care connected to your overall well-being and mental health?	ons
Did any of your answers surprise you? Why or why not?	



Use the figure to highlight areas of your body where you felt sensations. Use colored pens, markers, or crayons, and add words to describe what you felt. You may also use the box below to draw how the sensations feel in your body.

Remember, consistent body awareness exercises can be a valuable tool to help you connect with your physical sensations, emotions, and intuition – as well as promote self-care and self-regulation.

# Facing Trauma

## **Objective**

To identify how avoiding things related to trauma has affected your life and develop ways to face your distressing thoughts and feelings.

#### What to Know

Did you know that approximately 61% of men and 51% of women have experienced at least one traumatic event in their lifetime, according to the U.S. Department of Veterans Affairs? There are many kinds of trauma, and no two people will react in the same way to a given traumatic event. Accidents, death, war, loss, sexual assault, and other violent acts are easily seen as major traumas, but many people experience ongoing distress related to less "obvious" traumas, including neglect, divorce, emotional abandonment, verbal abuse, chronic criticism, bullying, job loss, and so on, whose impact tends to be minimized in our culture.

Memories and feelings associated with *any* type of trauma can linger for weeks, months, years, and even a lifetime, unless they are addressed and processed. What does it mean to process trauma? Experts agree the one thing you should *not* do is avoid the thoughts and feelings associated with trauma. Facing the memories and feelings associated with trauma can be challenging and should be done cautiously and thoughtfully, but the payoff is a clear mind, lighter heart, and genuine healing – leading to a more fulfilling and authentic life.

This worksheet is designed to help you identify how trauma affects your daily life and gives you tools and resources to face your thoughts and feelings even though they may be disturbing.

#### What to Do

you find yourself not wanting to think about. Just share the facts.						

In what ways do memories of the trauma affect you? For instance, problems sleeping, flashbacks, nightmares, physical illness, depression, anxiety, substance abuse, dysfunctional relationships, poor job or school performance, and so on. Be as detailed as possible.
What feelings come up when you think about the trauma? For instance, sadness, fear, guilt, shame, anger, worry, and so on.

What do you do to <i>avoid</i> the unpleasant feelings related to your trauma? For instance, overeating, abusing drugs or alcohol, numbing out, avoiding talking about it, getting angry at yourself, lashing out at others, and so on.
What are your <i>fears</i> when you think about remembering and working on your trauma on your own or in therapy? For instance, "I'd go crazy," "I'd lose it," "I'd start to cry and never be able to stop," "I'd be so angry I'd want to kill people," "I wouldn't be able to function," and so on.

Identifying and acknowledging the depth of the impact of trauma on your life is an important first step. Most experts recommend working with a therapist or counselor familiar with trauma recovery to see if you suffer from Post-Traumatic Stress Disorder (PTSD) or another psychological disorder.

Here are some ways to cope with traumatic memories instead of avoiding them. Identify ones that might work for you.

**Find someone to talk to.** If you tend to avoid talking or thinking about your trauma, you might be making matters worse. Know you are not alone. It is okay to ask for help. Sharing your feelings and concerns and, if/when you are ready, your past experiences, takes courage but the

benefits are worth it. If your symptoms are severe, please find a licensed mental health professional who has experience working with trauma.

**Practice mindful breathing.** Pay attention in a nonjudgmental way to your breath. Notice inhales and exhales, and where you feel the air enter—the nose or mouth? Notice the rise and fall of your chest and belly. Release any worry or judgment. If your mind wanders, bring it back to the breath. There are many apps, YouTube videos, and other resources available to help you learn and practice mindful breathing. Studies show that deep, slow, diaphragmatic breathing (abdominal breathing) can "trick" the brain into thinking you are relaxed, lowering your "fightor-flight" reactions. NOTE: If focusing on your breath is triggering traumatic memories, shift your focus to something outside yourself such as colors, sounds, or objects in the environment.

**Practice yoga.** Researchers found that trauma and associated memories can be stored in our bodies and cause distress. Yoga offers the opportunity to move safely and gently through various positions and stretches, which can help release stuck emotions and help you become more aware of the connection between your mind and body—leading you to feel stronger and more empowered.

**Find a practitioner that is trained in EMDR (Eye Movement Desensitization and Reprocessing) therapy.** This is an effective treatment in helping people process and release traumatic memories. You will work with a trained therapist who gives you specific verbal instructions, using sounds or lights, to guide you to "relocate" memories from one part of the brain to another. This process can help you experience the memories as actually being in the past, so they no longer interfere with your life.

**Attend a support group for trauma survivors.** Many communities offer support groups through local hospitals, mental health centers, or religious institutions. Meetups or self-help groups for survivors can also be helpful. Breaking through the isolation and feeling less alone are known to be key elements of recovering from trauma.

Are you interested in trying any of the above suggestions? Why or why not?					

Choose one to try. What will you do?
Reflections on This Exercise
What did you learn from this exercise that you did not know before?
What are some remaining fears and worries about facing your trauma?
How motivated are you to work on facing your trauma? What do you think you will gain by receiving help?
How helpful was this exercise? (1 = not very helpful, 5 = moderately helpful, 10 = extremely helpful)
What else can you do to make progress in this area?

# Talking About Trauma

## **Objective**

To create a plan for dealing with memories and feelings associated with the trauma.

#### What to Know

Memories and feelings associated with trauma can linger for weeks, months, years, and even a lifetime—unless they are addressed and processed. Along with memories and feelings, there are other things you might experience related to trauma. Check off the statements that apply to you.

anxiety, fear, or worry about your safety or the safety of others
worry the event will happen again
decreased attention, focus, or concentration
change in job performance
irritability with others
angry outbursts or aggression
withdrawal from people or activities
avoidance of events or activities
physical problems, like headaches, stomachaches, or chest pains
constant thinking about or talking about the event and/or the details of what happened
over- or under-reacting to bells, physical contact, doors slamming, sirens, bright lights, or sudden movement
nightmares or disturbing memories
sleep problems (for example, you cannot fall asleep, or you frequently wake up during the night)
avoidance of places that remind you of the trauma
emotional numbness – you have a hard time feeling anything

This worksheet is designed to help you identify how trauma affected you, and you will create a plan to help you process the thoughts and feelings associated with what happened.

#### What to Do

Write a summary of the traumatic situation. Just share the facts.

<del></del>
What triggers you or causes you to react strongly?
What feelings come up when you are triggered? For instance, sadness, fear, guilt, shame, anger, worry, and so on.
What do you do to <i>avoid</i> being triggered? For instance, lash out at others, numb out by scrolling through social media, and so on.
The next recensilibely you except a plante consultant you have the webter consetions and

The next page will help you create a plan to cope when you have thoughts, sensations, and memories of the trauma.

	's Coping Plan
I know I'm triggered when I:	
Things that help me when I'm trigge	ered:
Good ways I can distract myself when I'm upset:	Safe people I can reach out to (name, phone #):
	How I keep myself safe:
	33

# **Reflections on This Exercise**

How helpful was this exercise?
(1 = not very helpful, 5 = moderately helpful, 10 = extremely helpful)
What did you learn from this exercise?

## **Tracking Triggers Form**

Triggers are your body's early alarm system. Tracking them can help you understand what your body is trying to tell you. Use this chart every week and document your triggers in a neutral way. Be curious and stay open to what your triggers show you. Fill in each column and discuss your chart in-session with your therapist. Note the day and time and describe the trigger. Describe what happened (the event or situation), and rate the intensity from 1 to 10, where 1= least intense, to 10 = most intense. Describe where in your body you experienced sensations and how you responded (what did you do and how did you react?). Finally, write down what you learned about yourself.

Day/Time	Trigger	What happened?	Intensity (1-10)	Location in body	Response	What did you learn?

# **Understanding How Trauma Impacts Trust**

## **Objective**

To identify how to rebuild trust after trauma.

### What to Know

After trauma, it is normal to have problems with trust. Underneath trust is a belief that others are reliable and responsible. When you develop basic trust, you grow as a healthy, self-reliant person with good self-esteem. You trust yourself and others.

Over the course of your life, people hurt you, take advantage of you, and do other harmful things, all of which can lead you to disbelieve, distrust, doubt, and become cynical or skeptical. These are normal reactions but difficult to live with as you try to maintain healthy, productive relationships.

To rebuild trust, you first need to become aware of why you stopped trusting. This worksheet will help you identify how to rebuild trust.

Think about situations with people that influenced your trust. Put a check next to the items

### What to Do

made mistakes.

below that apply to you. Someone:
hurt or attacked you (physically and/or emotionally).
stabbed you in the back when you least expected it.
abandoned you in a dangerous situation.
took advantage of you.
cheated on you.
was disloyal by showing an absence of allegiance, devotion, obligation, or faith.
stole important things from you.
was deceitful by deliberately misleading you.
took credit for your achievements.
lied.
was unfaithful in different situations.
was dishonest by breaking rules to gain an unfair advantage in a competitive situation.
failed to help when you needed it.

disappointed you.
made promises they failed to keep.
showed a lack of concern for your feelings and needs.
forgot things that were important (like an anniversary or birthday).
kept secrets.
Write down other situations that happened to you.
Choose one of the above situations, circle it, and answer the following questions.
What did you think while it was happening?
What did you feel when it was happening?
What did you do when it was happening?
What would you do now?

Name the people in your life with whom you have concerns about trust.	
On a scale from 1 to 10, how much do I feel I can trust (where 1 = I cannot trust this person at all, to 10 = I trust this person completely)	:
Why?	
On a scale from 1 to 10, how much do I feel I can trust (where 1 = I cannot trust this person at all, to 10 = I trust this person completely)	:
Why?	
On a scale from 1 to 10, how much do I feel I can trust (where 1 = I cannot trust this person at all, to 10 = I trust this person completely)	::
Why?	
On a scale from 1 to 10, how much do I feel I can trust (where 1 = I cannot trust this person at all, to 10 = I trust this person completely)	:
Why?	
Describe a situation when one of the above people hurt you.	

<del></del>
How did you feel?
Can you tell the person how deeply you were hurt? Why or why not?
If you can have a conversation with this person, let them know what you need to rebuild trust. Write about your experience.
Can you forgive this person? Why or why not?
Can you trust this person again? Explain.

Can you forgive yourself? Some people think if they were more clever or wise, this would not have happened to them. Is this true for you? Explain.
How will you know you have changed your feelings and behaviors regarding trust? Describe.
· <del></del>
What can others do to support you as you move toward trust and away from trauma?
Reflections on This Exercise
How helpful was this exercise? (1 = not very helpful, 5 = moderately helpful, 10 = extremely helpful)
What did you learn from this exercise?
· <del></del>

# Creating Your Safe Place

## **Objective**

To decrease distress and increase relaxation using the 'Creating Your Safe Place' relaxation technique.

### What to Know

This 20-minute audio will help you calm down, relax, and imagine a safe place.

Click here to listen to this audio.

Right click the link to download the audio to your computer, and from there you can transfer it to a smartphone or other audio player. Use it whenever you feel distressed.

Use the following chart to record your daily relaxation practice. Make several copies of this chart and keep a record of the time you spend practicing this technique until it becomes a habit. You want it to become routine—something you do without thinking, like brushing your teeth. It is also useful to note your general mood, both before and after, your daily relaxation exercise.

Day	Time	Minutes you meditated	Mood before	Mood after
Sunday				
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				

Did this activity help you calm down and feel relaxed? Why or why not?	

# Dealing with Frequent Nightmares

## Objective

To identify the possible causes of your frequent nightmares and use positive imagery rehearsal to reduce their occurrence.

### What to Know

While you may think frequent nightmares are a problem that occurs mostly with children, between 2-8% of adults say that they suffer from nightmares. This can include frequently waking up during the night, usually during the second half of the sleeping period, or during naps, and recalling with vivid detail a disturbing or frightening dream. These dreams often involve scary images or themes that threaten one's survival or safety.

There are various reasons that some adults have frequent nightmares, including sleep apnea and post-traumatic stress disorder (PTSD). Certain medications, including anti-depressants and medication for high blood pressure, can trigger nightmares. Other substances such as alcohol or recreational drugs can also cause frequent nightmares. If you are currently taking medication or using substances, consult a physician to determine if nightmares are a side effect. If you experience delusions or hallucinations during the day, it is an indication you should get a full evaluation by a qualified psychiatrist to address your nightmares.

Nightmares can reflect unresolved or current stresses that occur during the day. They can also reflect recent or past trauma, in which you relive an event in your sleep, perhaps as a way for your mind to understand or come to terms with trauma. Frequent nightmares can become habitual. That is, anything the mind does repeatedly can become reinforced and strengthened, making it hard to break the pattern. The experience of ongoing nightmares can lead not only to disrupted sleep but to low energy, moodiness, depression, anxiety, and poor performance at school or at work.

This worksheet will help you identify the possible causes of your frequent nightmares and to see if positive imagery rehearsal can help reduce their occurrence.

### What to Do

Indicate the overall frequency of your nightmares to the best of your ability—every night? 3-6 times/week? Weekly? Bi-weekly? Monthly?
Indicate the overall severity of your nightmares to the best of your ability, where 0 = mild, 3 = moderate, 5 = severe:
How have nightmares negatively affected your life? Be as detailed as you can.

What are the recurring themes or images, if any, that you experience during your nightmares?
Research have found that learning relaxation exercises, meditating, or listening to pleasant, guided imagery audio recordings before you go to sleep can help.
Newer approaches to dealing with chronic nightmares include Imagery Rehearsal Therapy (IRT), where you think about images you would like to dream about before you go to bed. This is thought to "break the habit" of recurrent nightmares. Sometimes a nightmare can become more neutral or positive. Sometimes a nightmare can disappear forever.
Please note: If you are having nightmares because of trauma (recent or past), please work with a qualified therapist to address your concerns and decide whether IRT is an appropriate treatment for you.
If you would like to practice IRT by yourself, try the following:
Choose one recurring nightmare that you would like to work with to start your IRT practice. Do not choose one that involves reliving a traumatic event. Instead, think of one that is troubling but not terrifying. Focus on one nightmare at a time until it is resolved. Continue the practice for at least a week <i>after</i> each recurring nightmare goes away.
What nightmare would you like to work on to start? Describe it.

Create a different ending to the story of your nightmare. Rewrite your dream! Make the ending calm, peaceful, positive, or neutral, as opposed to another violent or negative ending.
Before you fall asleep every night, rehearse or visualize the same dream with your new ending. Record your experiences below. You may repeat this process with additional nightmares.
<del> </del>
<del> </del>
·

Reflections on This Exercise
Use a journal or sketch pad to keep track of your ongoing IRT work or other tools you are using to cope with frequent nightmares. Write your ideas here.
Which of the nightmares you are working with were the easiest to resolve or diminish in intensity or frequency?
Whom can you talk to about the nightmares that might be more difficult to resolve on your own? Write down the names of friends, trusted mentors, or mental health professionals who might help.
How helpful was this exercise? (1 = not very helpful, 5 = moderately helpful, 10 = extremely helpful)
What did you learn from this exercise?

# Understanding the Window of Tolerance

## Objective

To expand your window of tolerance and identify ways to manage hyper-arousal and hypoarousal.

### What to Know

You can more easily cope with stressors and triggers when you can manage your emotions. If you struggle to manage the anxiety, anger, or pain brought on by everyday stressors, it is helpful to understand "the window of tolerance," a concept originally developed by Dr. Dan Siegel. This refers to the optimal zone of arousal for you to function in a healthy manner day-to-day. If you learn to successfully operate within this window, you can begin to effectively manage and cope with emotions.

If you have a history of trauma, it can be even more difficult to stay present and calm — and you may have a very narrow window of tolerance. Daily stressors and triggers may frequently push you out of your window of tolerance. Minor stressors may cause you to get angry, numb out, or feel anxious — leading to hyperarousal or hypo-arousal. Your window of tolerance might close altogether when you are:

- hungry or dehydrated
- exhausted
- feeling lonely or isolated
- in physical pain
- threatened
- scared
- reminded of painful memories

What is Hyperarousal? Known as the "fight, flight, or freeze response," it is a heightened state of activation and energy. Your nervous system kicks into high alert even when there is no danger. You may be triggered by a perceived threat, traumatic memories, or certain emotions. Check off any of the following symptoms of hyperarousal you have experienced.

angry outbursts
 feeling out of control
impulsive or risky behavior
overwhelming anxiety
 problems sleeping
inability to focus or concentrate
racing thoughts

	emotional overwhelm
	feeling unsafe
	panic
	tight or tense muscles
	defensiveness
	inability to make meaningful connections with others
	desire to run away
	lashing out at others
	other?
Whe	n do you find yourself hyper-aroused?
trigge assoc	t is Hypo-arousal? Known as the "shutdown" or "collapse" response, this state can be ered by feeling threatened, recalling traumatic memories, or experiencing emotions
	iated with past trauma. Check off any of the following symptoms of hypo-arousal you experienced.
	experienced.
	experienced. binge watching shows
	experienced. binge watching shows depression
	experienced.  binge watching shows  depression  lack of feelings, energy, and feeling "dead" inside
	experienced.  binge watching shows  depression  lack of feelings, energy, and feeling "dead" inside  feeling disconnected
	experienced.  binge watching shows  depression  lack of feelings, energy, and feeling "dead" inside  feeling disconnected  inability to say "no"
	experienced.  binge watching shows  depression  lack of feelings, energy, and feeling "dead" inside  feeling disconnected  inability to say "no"  ashamed
	experienced.  binge watching shows  depression  lack of feelings, energy, and feeling "dead" inside  feeling disconnected  inability to say "no"  ashamed  binge eating episodes
	experienced.  binge watching shows  depression  lack of feelings, energy, and feeling "dead" inside  feeling disconnected  inability to say "no"  ashamed  binge eating episodes  numbness or emptiness
	experienced.  binge watching shows  depression  lack of feelings, energy, and feeling "dead" inside  feeling disconnected  inability to say "no"  ashamed  binge eating episodes  numbness or emptiness  spacing out

inability to speak
feeling like you are outside your body or that your surroundings are "unreal"
socially withdrawn
other?
When do you find yourself hypo-aroused?
When you are in your window of tolerance, you may feel pressure or stress, but it does not bother you. You will know you are in your window when you can:
<ul> <li>effectively cope with what is happening in the moment.</li> <li>control your impulses.</li> <li>connect with others.</li> <li>tolerate your emotions.</li> <li>self-soothe in healthy ways.</li> <li>think and feel at the same time.</li> <li>adjust your reactions to fit situations.</li> <li>learn and process new information.</li> </ul>
When do you find yourself in your window of tolerance?

Depending on whether you are experiencing hypo- or hyperarousal, you can use different strategies to suit your needs.

When you are hypo-aroused, try:

- physical movement.
- describing three things you see in your surroundings in full detail.
- smelling essential oils or other strong aromas.
- painting, drawing, or engaging in other artistic activities.
- mindfully eating crunchy food.
- stretching or doing yoga.
- using a heavy weighted blanket.
- doing any activity that fully engages your senses.

When you are hyper-aroused, try:

- using diaphragmatic breathing (slow, deep breaths).
- shaking or stomping out excess energy.
- doing heavy work like lifting objects or pushups.
- exercising.
- playing a team sport.
- drinking from a straw.
- meditating.
- using any healthy strategy to release anger.

To expand your window of tolerance and increase your capacity to experience emotions, you first must recognize when you are experiencing emotions outside your tolerable zone. Then you can identify how you feel and how your emotions impact your body. You can begin to manage your window of tolerance by:

- becoming aware of how you feel and symptoms you are experiencing.
- learning techniques for regulating intense emotions.
- using strategies to tolerate discomfort and distress.

### What to Do

Over the next two weeks, use the following techniques (or any of the strategies described above) when you find yourself outside your window of tolerance.

- Breathwork
- Guided Imagery imagine yourself on a swing, paying attention to the feeling of movement
- Positive Containment Imagery place the intrusive thoughts or images in a chest or other container and lock it securely until you are ready to process them
- Safe Place Imagery imagine yourself in a real or imaginary place where you feel calm and content

Note the date and whether you were hyper- or hypo-aroused. Use a rating scale from 0-10 to rate your level of hyper/hypo-arousal before and after you use a tool or technique, where 0 = extremely hypo-aroused, and 10 = extremely hyper-aroused. Describe your feelings and how they are impacting your physical body. Describe the technique you use or activity you engage in to move back into your window of tolerance. Finally, describe whether the technique or tool was effective.

Date	Hyper- or hypo- aroused?	Feelings	Impact on body	Level before	Technique used	Effective? Y/N	Leve
	this exercise he erarousal and h				ance and identify ways to	manage	
	flections on T						
	w helpful was th not very helpfu			L0 = extre	mely helpful)		
Wh	at did you learn	from this ex	ercise?				
							. <u> </u>

# **Understanding Your Boundaries**

## **Objective**

To identify your boundary issues and use strategies to feel more empowered by setting limits, protecting yourself when you are vulnerable, and taking safe risks.

### What to Know

Setting interpersonal boundaries is an important part of establishing your identity and it is an essential aspect of mental health and wellbeing. Boundaries are like a semipermeable membrane, and you create them by the limits you set, based on what you will tolerate. You set limits around people and time, that is, limits around who you allow into your life and limits around what takes up your attention and time. Boundaries can be physical or emotional, and they can range from loose to rigid, with healthy boundaries falling somewhere in between. If you lack appropriate boundaries, you may struggle with telling others how you feel (fear of rejection or ridicule), worry how others perceive you (desire to people-please), strive to make everyone happy (at work, school, home, and so on). You may even stay in unhealthy relationships, where you feel trapped, overwhelmed, or manipulated.

Mental health depends on understanding your boundaries with everyone in your life. After trauma, boundaries may shift and change.

Boundaries let others know what is and what is not okay or acceptable, so you feel respected and safe. This worksheet will help you identify your boundary issues and learn strategies for feeling more empowered by setting limits, protecting yourself when you are vulnerable, and taking safe risks.

### What to Do

Are you aware of some looseness in your boundaries? If so, describe.		
Perhaps your boundaries are too rigid, leaving you isolated and cut off from others. Are you aware of some rigidity in your boundaries? If so, describe.		
Describe a time when your boundaries were either too loose or too rigid.		

You can start to be proactive in setting boundaries. Healthy boundaries can be flexible when needed. They are fluid, able to adjust to change and unexpected events. Here are some strategies you can use.

- Learn ways to say NO.
- Learn ways to say YES.
- When it is MAYBE, take some time to consider your thoughts and feelings before you respond.
- Know how you expect to be treated.
- Understand that the timing of your responses is important.
- Say, in different ways, that you will not tolerate poor treatment.
- Be clear and firm about how you prefer to be treated.
- Be respectful, thoughtful, and responsible when setting boundaries.
- You can say, "I don't want to talk about it right now," "I don't need your feedback," "I need time for myself," or, "I prefer not to go out after work for a drink."
- Respect other people's boundaries, even if you do not agree with them.
- If your boundaries are incompatible with people you are close with, find a compromise.

The following are statements that reflect a positive approach to personal boundaries. Rate each statement from 1 to 3, with 1 = never, 2 = sometimes, and 3 = always. If a statement does not apply to you, write NA.

I trust others by observing their behavior over time.
I look to myself first to fulfill my personal needs.
I share my thoughts and feelings with people I trust.
I seek emotional intimacy with the people who care about me.
I seek physical intimacy only in trusting and caring relationships.
I make my own decisions about my relationships.
I focus on my own needs and goals without being influenced by others.
I consider the consequences of my decisions and how they affect others.
I do not allow people to take advantage of me.
I maintain my personal values no matter what other people say or believe.
I can take care of myself when I feel emotionally vulnerable.
I am aware when someone infringes on my rights.
I can say 'no' if I feel that someone is asking for something I do not wish to give.

I am aware of the personal boundaries of others and respect them.
I don't take advantage of others.
I don't change my opinions or do something against my values to get someone to like me.
I don't allow people to take advantage of my time or money.
I trust the decisions I make about my relationships.
When in doubt, I seek advice from people I trust, but I still make up my own mind.
I have a clear idea about who I am and what I want from life.
I recognize that people are not "mind readers" and I clearly communicate my needs and feelings.
I can be assertive and still consider the rights and needs of others.
Total score
If your score is 40 or less, you probably need to work on your boundaries.
If you scored 41 or above, you may need to work on some areas, but in general you have healthy boundaries in place.
Review your answers and pick one area of your personal boundaries you would like to work on. In the space below, describe an incident that illustrates this problem.
Now describe how you would behave differently in this situation to reflect healthier personal boundaries.
What else can you do to strengthen your boundaries?

## **Reflections on This Exercise**

How helpful was this exercise?		
(1 = not very helpful, 5 = moderately helpful, 10 = extremely helpful)		
What did you learn from this exercise?		

## What to Do When Your Boundaries are Violated

## **Objective**

To identify ways to cope when someone violates your boundaries.

### What to Know

Boundaries are limits you set for yourself that determine what you will and will not participate in or allow. They are more about what *you* do than getting another person to change. Boundaries keep you physically and emotionally safe. They are the ultimate form of self-care because they help you prioritize what is best for your mental, emotional, and physical health. They allow you to advocate for yourself in relationships. Boundaries keep relationships healthy, but when others violate them, it is painful and stressful. When violations occur repeatedly, the relationship can become unhealthy and feel unsafe.

If you lack boundaries, you may:

- believe your needs do not count.
- frequently doubt yourself.
- easily fall into the "people-pleaser" role.
- feel like your relationships are more like obligations.
- begin to resent others.
- lose self-respect.
- may not trust yourself.
- allow others to treat you poorly, say cruel things, or otherwise abuse you.

What does a healthy boundary look like? Healthy boundaries depend on your actions and choices. You might:

- say no.
- not volunteer your time if your schedule is already overloaded.
- avoid spending time with unkind people.
- leave the room if someone is disrespectful to you.
- end a relationship with a toxic family member.

Why would someone violate your boundaries? Perhaps the person is unaware how their behavior hurts you. Some people grow up having their own boundaries violated, so they fail to recognize the importance of boundaries and lack the skills. Or sometimes people violate boundaries to gain control, manipulate, or get what they want from others. When someone violates your boundaries, it is natural to feel powerless, but there are ways to take your power back. Here are some suggestions.

**1. Set strong, clear, consistent boundaries.** You cannot control how people respond, nor can you force people to respect your boundaries. You can control yourself and your choices, and you can stick to your boundaries regardless of what others choose to do.

- **2. Write it down.** Record boundary violations and your responses to check for weaknesses in your boundaries. If you notice you fail to consistently set healthy boundaries, make adjustments. Writing down violations will help you decide what to do next.
- **3. Be clear.** Decide what you will accept, and what you will not accept from others. Perhaps you have set a boundary mentally but allow it to be pushed or broken. Write down your boundaries and say them out loud to a supportive person who will help you stay true to them.
- **4. Accept.** Some people will not respect your boundaries no matter what you do. It may be disappointing to realize you will need to decide whether you want to continue relating to people who violate your boundaries.
- **5. Detach.** Some people intentionally violate boundaries to hurt you, get a reaction out of you, or exert control. Avoid engaging in the same arguments with these people. You can choose to ignore them or laugh off their comments to shift the power.
- **6. Limit or cut off contact.** You have choices, and even if it is a family member, you may decide your wellbeing is more important than putting up with repeated boundary violations.

### What to Do

Visualize yourself and your personal boundaries (emotional, mental, and physical). What do yo need to feel safe? Make a list and speak them aloud to a trusted, supportive person.			
		оперенения в пределения в преде	<b>F</b> 0.00
rite down recent boundary violation	s and how you res	oonded.	

Date	<b>Boundary violation</b>	Your response

Now. ima	agine someone you want to set a boun	dary with. What will you say to them?
	olating your boundaries? The nature, hip can make a difference in how you	power differential, and closeness of the will address the person.
	undary violator(s) willing to change? A hip? Are they sensitive to your needs o	re they willing to work with you to improve the or feelings? Why or why not?
How long Explain.	g has this been going on? Longer behav	vior patterns might be more difficult to change.

Has the boundary violator been physically aggressive? Explain. If the person violating your boundaries has been violent or threatened violence, proceed with caution. Get help from supportive people, professionals, and/or law enforcement.

Are you setting clear, consistent boundaries? Boundaries must be clear and consistent in are dealing with someone that does not respect you. This person may look for holes in y boundaries and use them against you. Describe the situation.	
are dealing with someone that does not respect you. This person may look for holes in y	
	-
Make a statement that affirms your motivation and commitment to your personal boun	daries.
I require to feel safe. I need	d you to
respect my boundary by	
Consider my boundary request by	
I will no longer	
If you are consistent and clear, and present others with your statement, there may be p who continue to disrespect your boundaries. Whom? Would you consider disengaging c ending the relationship altogether? Why or why not?	•
Reflections on This Exercise	
How helpful was this exercise? (1 = not very helpful, 5 = moderately helpful, 10 = extremely helpful)	
What did you learn from this exercise?	

# Coping with Memory Problems Following Trauma

## **Objective**

To use strategies for accessing memories and monitor your "memory bugs."

### What to Know

You may be haunted by recurrent, involuntary, intrusive, and distressing memories of a traumatic event. The memories might be even more upsetting than the event itself. Becoming aware of your memory issues, knowing they will go away, and having the patience to work through them allows you to move forward with your life.

Experiences result in two types of memory. One is conscious and includes verbally accessible sensory information. The second type is unconscious and is automatically retrieved when you are in a traumatic situation.

Researchers have identified several types of memory problems following a trauma:

- **Hypermnesia** is a vivid or almost total recall of the past. You may display an extraordinary ability to recall details about specific events.
- **Hypomnesia** (amnesia) refers to difficulty remembering the past. Lacunar amnesia is the loss of memory about one specific event.
- **Retrograde amnesia** (RA) is a loss of access to memories of events that occurred or information that was learned before the trauma.
- Anterograde amnesia is a loss of the ability to create new memories after the event that caused amnesia. Long-term memories from before the event usually remain intact.
- **Dissociative amnesia** involves the inability to recall important personal information that is too extensive to be explained by ordinary forgetfulness.
- **Confabulation** is the production of fabricated, distorted, or misinterpreted memories without the conscious intention to deceive.
- **Allomnesia** is an illusion of memory, or distorted memories, of something in the past that really happened, but it is distorted.
- **Pseudomonas** (hallucinations of memories) refers to memories of something that did not happen.
- **False memory** is a phenomenon where you recall something that did not happen, or your memories are very different from the way it happened.
- **Flashbacks** (involuntary recurrent memory) are vivid experiences in which you relive some aspects of a traumatic event or feel as if it is happening right now.

In the weeks after a trauma, intrusive memories are common. Over time, intrusions become less frequent and distressing.

Memory has many functions, and it is vital for maintaining your identity. Memory issues related to trauma are often reflected in your perception of your identity. This worksheet will help remind yourself who you are by remembering your life before the trauma.

### What to Do

The following are a series of activities that include strategies for coping with memory problems.

When you experience memory problems, go to a safe place, and ask yourself the following questions. Write down your answers in the left column. After you have answered all the questions, take a break, and then answer the same questions thinking of your present circumstances.

1. What adjectives would you use to describe yourself? Write at least ten positive or neutral adjectives.

Before the Trauma	After the Trauma

2. What activities did you enjoy? What activities didn't you enjoy?

Before the Trauma	After the Trauma

Where did you like going? What places d	id you avoid?
Before the Trauma	After the Trauma
. What did you like to eat?	
Before the Trauma	After the Trauma
	<u> </u>
. How did you spend your free time? Who	m did you spend your time with?
Before the Trauma	After the Trauma

yourself). Remember the details. Where do memories of this object take you? Do you have any other associations when you look at the object? What are they? How do your thoughts make you feel? What bodily sensations do you have? Do this activity once per week, using a different set of objects each time. Object 1: Object 2: Object 3: Object 4: \_\_\_\_\_ Object 5: \_\_\_\_\_

Pick five ordinary objects (photos, pencils, mugs, books, and so on) in your home. For each object, write a short account of how you got it and who gave it to you (or, maybe, you bought it

Choose two or three close friends and ask them to tell you all about you. Summarize their answers below.

Visiting places from earlier in your life can help you retrieve memories you have not recalled for many years, vividly and in detail. For each place you visit, write about it. Focus on your senses (smells, sights, sounds, colors). Compare your perception of the place now with how you remember it.

Place:
Place:
Place:
Think about a time in your life and concentrate on your sensations and experiences.
Talk to parents, siblings, old friends, and former teachers about ideas and attitudes you had. Write down their responses.
Person you talked to:
Person you talked to:

Person you talked to:
If you are ready, visit the place(s) associated with the traumatic memory. Write about the visit.

Finally, monitor your memory bugs. A memory bug, or a memory leak, is a disturbance or glitch, a short-lived fault, in your memory. Every time you experience a memory problem write it down on the following chart for 21 days. At the end of the exercise, review the entries and see if you can spot patterns.

Date and time	Memory glitch	Situation	Thoughts	Emotions	Physical sensations

Date and time	Memory glitch	Situation	Thoughts	Emotions	Physical sensations

## **Reflections on This Exercise**

How helpful was this exercise?(1 = not very helpful, 5 = moderately helpful, 10 = extremely helpful)
What did you learn from this exercise?

# Understanding and Managing Depersonalization

## **Objective**

To understand how depersonalization is affecting your life and identify techniques to address it.

### What to Know

Depersonalization occurs when you perceive yourself as 'unreal,' and you may experience this if you are anxious or stressed. Chronic depersonalization could occur if you experienced trauma, or if you have been exposed to prolonged stress or anxiety. It can also be a symptom of several other disorders. It is characterized by a change in the perception or experience of the self, where you feel detached from—as if you are an outside observer of—your mental processes or body (e.g., feeling as if you are in a dream).

If you experienced intense stress or trauma, you may experience one or more of the following:

- a split between your mind and body—sensations, feelings, emotions, or behaviors feel like they are not your own
- feeling stiff, like a robot or machine; feeling waxy and disoriented in space and time
- detachment within your personality, as if different parts of you do not fit with each other
- feeling like you are watching your life being lived without you taking part in it
- feeling you have changed so much that this new person is not you
- your name might seem strange, not belonging to you when somebody calls you
- using the stereotypical perception of the self as an example of some defining social category, e.g., soldier, truck driver, or housewife
- not understanding your symptoms—they do not make sense

### What to Do

Read through the following statements and mark each statement with either "Yes" if it is true for you, or "No" if it is not true for you. For each statement you marked "yes," choose the appropriate number in the Frequency and Duration columns.

	Statement	Yes	No	Frequency 0 = never, 1 = rarely, 2 = often, 3 = very often, 4 = all the time	Duration 1 = several seconds, 2 = several minutes, 3 = a few hours, 4 = one day, 5 = several days, 6 = more than one week
1	I feel hollow and empty inside.				
2	I've lost my sense of myself.				

3	I feel like I'm observing		
3	myself from the outside,		
	looking in.		
4			
4	I feel like an automaton		
	or robot.		
5	My head feels empty,		
	without thoughts.		
6	I stopped laughing,		
	crying, and feeling pain as		
	I used to.		
7	My body feels very light.		
8	I don't feel anything in		
	dangerous situations.		
9	I pay a lot of attention to		
	my bodily sensations		
	and/or my thoughts.		
10	My body and mind seem		
	disconnected.		
11	I don't enjoy anything,		
	have no favorite foods,		
	music, or activities.		
12	Parts of my body are not		
	mine.		
13	Suddenly, I feel strange		
	and detached.		
14	I feel flat and lifeless.		
15	My belly is tight.		
16	Familiar voices feel		
	unreal.		
17	I feel parts of my body		
	getting larger or smaller.		
18	I hallucinate.		
19	I am suicidal.		
20	I feel like hurting other		
20	people and being		
	vengeful.		
21	When I look at my		
	reflection in the mirror, I		
	see another person.		
22	My perceptions of time		
	and space have changed.		
23	I have sleeping problems		
23	or nightmares.		
24	I fear I might be going		
24			
	crazy.		

25	I don't feel any affection toward my family and friends.		
26	I feel like I'm outside my body.		
27	I must touch myself to feel real.		
28	I feel I have a physical illness that is untreated.		
29	I don't understand myself.		
30.	I am so alert, like I have overdosed on caffeine.		

If you answered YES to statements 2, 3, 6, 10, 13, 16, 22, 25, 26, and 28, give yourself 10 points for each answer.

If you answered YES to statements 1, 4, 5, 7, 9, 11, 14, 15, 29, and 30, give yourself 20 points for each answer.

If you answered YES to statements 8, 12, 17, 18, 19, 20, 21, 23, 24, and 27, give yourself 30 points for each answer.

Add up your score:	dd up your score:	
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Now, for each frequency and duration mark, add as many points to the score as the number you put down in frequency and duration columns. For example, if you answered YES to statement 25, that is 10 points, you marked frequency as 3, and duration as 2. In total that is 10+3+2=15 points for statement 25. Do this for all 30 statements.

Total Score:	

If your score is equal to or less than 200, then your trauma may be classified as MILD.

If your score is between 200 and 300, then your trauma may be classified as MEDIUM.

If your score is higher than 300, then your trauma may be classified as SEVERE.

Please note this questionnaire is neither the only one nor the best. Please consult other questionnaires.

### **Treatment for Depersonalization**

Treatment depends on the underlying cause(s), and whether your depersonalization symptoms are physical or psychological. If depersonalization is a symptom of neurological disease, then diagnosis and treatment of the specific disease is the first approach. Contact your physician. Also, if your score indicates your trauma is severe, please seek help from a mental health professional as soon as possible.

If your depersonalization is mild to medium, you may try some of the following strategies and activities.

- **1. Stay grounded.** During depersonalization, you might experience a wide range of thoughts and feelings. Some odd, while some will feel familiar and connected to the events of your daily life. Some will be unfamiliar, upsetting, or strange to you. Mastering, containing, regulating, and communicating your feelings in an appropriate way might take time and learning, but once these skills are acquired, you will feel empowered and no longer disconnected.
- **2. Nurture yourself.** What are your physical and emotional needs? When things are difficult, imagine you are taking care of someone important to you. Eat, sleep, exercise, and fulfill all your needs and wishes. A spiritual practice may help to sustain you daily.
- **3. Maintain your boundaries.** Boundaries maintain your personal integrity. You might already know you have the right to say "no" when your boundaries are crossed. There are probably things you do not want to do, experience, or communicate at that moment and at that place and time. Respectfully, kindly, and firmly say, "No." Others might invade your space with the best of intentions, but you do not have to accept this. You dictate your space and determine what goes in and out of that space. When you maintain your boundaries, you can cope with different people and situations more effectively—feeling you have more power and control in situations.
- **4. Be aware of your thoughts and emotions.** Learn how your sensory self responds to different situations. Label those experiences. Remember your past experiences with each emotion. Know what triggers them. Are you satisfied with your reactions and experiences? Are you frustrated you cannot adequately express yourself? What else do you need to learn?
- **5. Create a strong support system.** These are the people who know, encourage, and nurture you. They like you for who you are, and they are willing to help you become your best self—people you can turn to just to listen and be there for you. They are the opposite of people who put you down, discourage you, manipulate you, and encourage you to be impulsive, revengeful, or hopeless.
- **6. Create a psychological toolbox.** Where can you keep your coping tools? It can be a box with pictures, drawings, poems, inspirational messages, or special memories. This is a storage place for your life management tools and strategies you develop and use to cope with past challenges. Be patient, and over time your personal "toolbox" will contain a lot! In very challenging times, you may need to seek professional help to gain a broader perspective and add more strategies to better manage a certain situation. Anything that helps you grow and become more grounded is always a welcome addition to your toolbox.

## **Selfie Diary**

This activity can also help you overcome depersonalization. Take a selfie of yourself every day for at least ten consecutive days.

Selfie Day	Date/Time	Where were you?	What were the circumstances?  Describe the situation in which you took the selfie.	When I took the selfie, I thought and felt:
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

If possible, print out your selfies and paste them on the following pages in the order in which they were taken.

Paste selfie day 1 here.	Paste selfie day 2 here.
Paste selfie day 3 here.	Paste selfie day 4 here.
Paste selfie day 5 here.	Paste selfie day 6 here.

Paste selfie day 7	7 here.	Paste selfie day 8 here.	
Paste selfie day S	) here.	Paste selfie day 10 here.	
I took this selfie on Looking at this selfie, I see feel	(morning/afte I remember feelin myself as I chose thi	ke the most and describe it. rnoon/evening/night) while I was ng s selfie as my favorite because	and I
Now, choose the one you li		cribe it.	·
		rnoon/evening/night) while I was	
		ng	
Looking at this selfie. I see myself as		and I	

feel	I chose this selfie as my favorite because			
about each se	•	ny!). Copy the table and paste sh h day, write two short descriptive east favorite.		
Vigorous Phys	sical Activity			
which you are five activities.	e medically fit. Do t It is important to l	th depersonalization is engaging his every other day for at least to teep regularity in the rhythm of e. After completing each activity	en days or until you have done your activities. It does not have	
Activity Date	Type of activity and how long?	After completing the activity, my body and my muscles feel:	After completing the activity, I think and I feel:	
1				
2				
3				
4				
5				
Answer the fo	ollowing questions.			
Which type of	factivity made you	feel most yourself?		
Which type of	factivity made you	feel like a stranger?		
What sensation	ons did you experie	ence during this activity?		
Did you do the	e activity alone or	you were with someone?		
If you had cor	npany, how did the	e presence of the other person(s	) make you feel?	
Which of the	activities you did w	ould you consider doing on a re	gular basis? Why?	

If you did the same activity every time, why?	
What other activities would you consider doing? _	

#### **Bathroom Exercise**

To address symptoms of depersonalization, experts suggest you take a shower or bath every day for at least ten consecutive days. While doing so, pay attention to your thoughts and feelings before and after bathing. Every time you towel yourself dry, report to yourself out loud which part of your body you are toweling. For example, "I am toweling my left leg." Pay attention to body sensations as you are doing this. Describe the sensations, including what you are thinking and feeling. Write this information down in the following chart.

	Before taking the shower/bath		After taking the shower/bath			
	Bodily sensations	Thoughts	Feelings	Bodily sensations	Thoughts	Feelings
Day 1						
Day 2						
Day 3						
Day 4						
Day 5						
Day 6						
Day 7						
Day 8						
Day 9						
Day 10						

How helpful was this exercise?(1 = not very helpful, 5 = moderately helpful, 10 = extremely helpful)	
What did you learn from this exercise?	

## Learned Optimism

### **Objective**

To practice strategies for becoming more optimistic, including applying the "ABCDE" technique.

#### What to Know

Optimism is an attitude characterized by hope and confidence in success and a positive future. It is the belief, faith, and self-assurance that more good things than bad things will happen in your life. When difficult things happen, optimists accept the challenge and choose to identify both resources and skills that can help them cope.

People who experience trauma and believe they have the skills to cope have a more positive outlook on life. Positive morale leads to perseverance, effective problem-solving, and healthy coping.

Learned optimism refers to developing the ability to view the world from a positive point of view. By challenging negative self-talk and replacing pessimistic thoughts with more positive ones, you can learn to become more optimistic.

- Failure and success. Optimists take failures and setbacks in stride. Pessimists tend to see everything especially a challenging or negative event as a conspiracy against them. While an optimist will always think of at least one positive reason why they should do something, a pessimist thinks of ten reasons against doing it.
- **Permanence**. Optimists believe negative or difficult events are temporary rather than permanent. They bounce back quickly from failure. Pessimists may take longer to recover or they may never recover and generalize while pointing to permanent causes.
- **Pervasiveness.** Optimists know how to handle helplessness, while pessimists believe that a problem in one area of life means their whole life will be ruined. Optimists allow positive events to generalize to other areas of their lives.
- **Personalization.** Optimists are confident and think critically, exploring what can be done for the better and how things can improve. Pessimists blame themselves and resort to helplessness.

This worksheet will help you practice strategies for becoming more optimistic.

#### What to Do

Here are some ideas to practice being more optimistic.

- **1. Create a "movie" of your best life.** Include specific details, like how you look, how you feel, how you behave, where you live, and what you are doing. Spend time in your safe place every day and play this movie in your mind. This simple mental training exercise might boost your mood and influence the way you think and feel about yourself and the possibilities for your life.
- 2. Self-nurture with the Inner Advocate. As your Inner Critic starts talking, let out your Inner

Advocate, a powerful ally who believes in you, promotes you, supports you, protects you, and empowers you. Talk to yourself in the second person. Say things like, "You can do this. You are a good person. You easily make friends," and so on. You might recall a role model who inspired you. Ask yourself, "What would \_\_\_\_ do and say?"

- **3. Write down your daily "done wells."** Recognize what you did well every day and congratulate yourself. Take a few moments every day to write about what you did well. Get in the habit of rewarding yourself, which reinforces optimism.
- **4. Nurture a healthy body.** Optimism is easier when you feel good. Factors that interfere with having a healthy body include lack of sleep, poor eating habits, self-destructive behaviors, too little exercise, and too much stress. If you know your priorities and goals, be disciplined and "train" for them like a professional athlete. Be sure to include rest days!
- **5. Look for improvement and take small steps.** For example, running around the block may seem small when your goal is to finish a marathon, but it is a small step in the right direction.
- **6. Minimize difficulties to progress.** Become aware of the obstacles you may encounter. Sort them into categories: internal, external, people, situations, and so on. Do not ignore obstacles, simply look at them from a different perspective. Change your strategy and discover what you need to overcome them.
- **7. Focus on solutions.** If you start to obsess about a problem, stop, take a break, do a U-turn, and replace problem-focused thinking with solution-focused thinking.
- **8.** Use the ABCDE Model. According to Martin Seligman, anyone can learn optimism. He developed a simple method to respond to adversity.

Adversity – the challenging event

**B**elief – how you interpret the event

Consequences – the feelings and actions that result from the beliefs

**D**isputation – find evidence to argue or debate your interpretation of the event

Energization – follows a successful dispute

Here are the steps to follow:

- understand your current reaction and interpretation of an adverse event
- keep a journal for two days in which you note adverse events and the beliefs and consequences that followed
- return to the journal to highlight pessimism so you can dispute it
- dispute your interpretation by creating "counterevidence" to the negative beliefs
- successful disputation usually leads to energization, when you actively celebrate the process

Describe an adverse situation you recently experienced. Be specific and stick to the facts.
What were the very first words you said to yourself? What did you think?
How did it make you feel? What did you do? Be specific.
Match the consequences with the beliefs. Do they match?

There may be evidence that contradicts your beliefs. Write them down.
<del></del>
Describe the adverse event from a different angle. Are there discrepancies with your first description?
What positive effects did disputation have on you? Make a list.
-
What will you do the next time you find yourself in a similar situation?

Now, choose one of the eight suggestions described above. For two weeks practice the activity and note your experiences every day. Fill in the following chart with the date, what you did, and how you felt afterward.

Date	What you did	How you felt after

## **Reflections on This Exercise**

Did this exercise help you become more optimistic? Why or why not?		
How helpful was this exercise? (1 = not at all helpful, to 10 = extremely helpful)		
What did you learn from this exercise?		

# Identify Your Internal Resources

### **Objective**

To identify inner resources to effectively manage hypo- and hyper-arousal.

#### What to Know

Triggers may be all around you and lead to hypo- or hyper-arousal. Even though it may sometimes feel like symptoms arise randomly, trauma symptoms rarely spontaneously occur.

Instead, symptoms are often triggered or cued by something in your internal (anything that happens internally such as thoughts, memories, or feelings) or external environment (anything that happens outside your body, such as a stressful situation).

One way of coping with symptoms is by increasing your awareness of these triggers and identifying your "inner resources" to manage hypo- and hyper-arousal, which often occurs when you are triggered.

Identifying your inner resources can help you cope with stress and trauma symptoms. The first step involves noticing your triggers. What stresses you out or prompts a trauma response? Then, you can reflect and experiment with your internal resources.

### What to Do

In the chart on the following page, think about the triggers you experience and where they would fall on the arousal continuum. For example, hyper-arousal triggers are anger, excessive worry, or anxiety. Hypo-arousal triggers might be feeling frozen by fear or avoidance. The stronger the trigger, the greater the arousal. Read the examples and write down your triggers.

Then, think about what might help you cope. What inner resources can help you cope? Resources are unique to each person.

If you are in your optimal zone, you may feel strong and optimistic even if you are dealing with stress. Or your arousal might be manageable – you do not feel highly anxious or frozen. Some people report this zone supports their sense of wellbeing and flow.

Reflect on "how" you are helped. Think about how you get from arousal to inner resource so you can learn to take control of your triggers. Commit to practicing using your inner resources to help you feel self-regulated, grounded, and within the optimal zone. When experiencing stress, you will not habitually respond with hyper- or hypo-arousal symptoms. Instead, you will feel in control and calm.

Hyper-arousal	My family member is screaming at me.  I feel anxious and want	My triggers when I'm hyper-aroused:
	to lash out.  I take 5 deep belly breaths.	My coping techniques (inner resources):
		I get there by:
Optimal zone	I'm grounded and connected. I use my tools to calm down and manage the issue at	My triggers when I'm hyper-aroused:
	hand.	My coping techniques (inner resources):
		I get there by:
Hypo-arousal	I feel frozen and put things off to avoid dealing with problems.	My triggers when I'm hyper-aroused:
	I feel hopeless and depressed.	My coping techniques (inner resources):
	I'm going to take a walk outdoors and stretch my body. I'll call my best friend	I get there by:

## **Reflections on This Exercise**

Describe how you got from an activated place (hyper- or hypo-arousal) to successfully using your inner resources to cope?
What are the top three things you can do to cope when you are triggered?
· <del></del>
Did anything surprise you about this activity? If so, describe.
How helpful was this exercise? (1 = not very helpful, 5 = moderately helpful, 10 = extremely helpful)
What did you learn from this exercise?

## Understanding Post-Traumatic Growth

### **Objective**

To complete an inventory identifying aspects of your post-traumatic growth (PTG).

#### What to Know

As you recover from trauma, you have choices. Researchers have discovered four options you face following trauma: succumbing to adversity, surviving with diminished quality of life, becoming resilient, and thriving. The concept of thriving promotes growth beyond survival, or Post-Traumatic Growth (PTG). PTG is a process of significant and often positive shifts in thinking, feeling, behaving, and relating to the world, including increases in:

- self-efficacy
- optimism
- community connectedness
- spirituality
- faith
- compassion
- family closeness
- material gain

It is the characteristics of the subjective experience of the event – rather than the event itself – that influence PTG. The following are key areas of PTG.

- **1. Greater appreciation for life.** You may treasure moments of peace or connection you previously took for granted. You might have a renewed sense of priorities and develop an improved capacity to focus attention and resources on your most important values.
- **2. Strengthened spiritual beliefs.** The social support received from others who share similar beliefs can help you recover. Spiritual beliefs can help you restructure your worldview.
- **3. Enhanced relationships.** You might become warmer, more vulnerable, and closer to others. Belonging to a group, sharing, and communicating may open new doors. You may be more empathic and willing to invest more energy into your relationships.
- **4. Increased personal strength.** Mastering adaptive coping skills can change your perception of events. The ability to accept situations that cannot be changed may open you to new experiences.
- **5. Discovering new options.** Armed with new skills, you can find the determination to go on. Learning adaptive problem-solving skills can help you face new possibilities.
- **6. Increased creativity.** You might find it easier to try new, creative ways of doing things. You can become more playful and appreciate different art forms. Creativity makes life more fun. You might write letters, keep a diary, draw, or sing.

This worksheet will help you identify aspects of your own PTG.

### What to Do

For each statement, rate the degree to which this change has occurred in your life. Mark the statements on a scale of 1-7, where 1 = minimal/not important, to 7 = maximum/very important.

 _ 1. I have discovered new interests.
 _ 2. I am more optimistic than before.
 _ 3. I have learned how to change what needs to be changed.
 _ 4. My priorities have changed.
 _ 5. I appreciate my own life.
 _ 6. I can achieve closeness and intimacy with people.
 _ 7. I am more spiritual or religious.
 _ 8. I feel more compassion and empathy toward others.
 _ 9. I see opportunities.
 _ 10. I am stronger than I was.
 _ 11. I have new meaning and purpose in my life.
 _ 12. I am more creative in the things I do.
 _ 13. I know I can count on certain people when I need help.
 _ 14. I discovered my strengths and passions.
 _ 15. I identified new values.
 _ 16. I am more aware of my worth.
 _ 17. I believe there are good people in this world.
 _ 18. I am more playful.
 _ 19. Other people have noticed I am changing for the better.
 _ 20. I know what is important in life and what is not.
 _ 21. I have more faith than before.
 _ 22. I trust my curiosity to lead me.
 _ 23. I am more lighthearted than before.
24. I care about people, animals, and the planet.

 _ 25. I use my imagination much more than before.
 _ 26. I don't see the world as black and white; I see options.
 _ 27. I put more energy into my relationships.
 _ 28. I want more meaning and less "stuff" in my life.
 _ 29. I see much more potential in my life.
 _ 30. I have become a realistic dreamer.

The questions above refer to the six key categories of PTG. Add your score for each key area.

PTG	Question #	Total Points by PTG Topic
Appreciation of Life	2, 4, 15, 20, 23	
Spirituality	7, 11, 21, 24, 28	
Other People	6, 8, 13, 17, 27	
Myself	5, 10, 14, 16, 19	
Possibilities	1, 3, 9, 26, 29	
Creativity	12, 18, 22, 25, 30	

Copy the statements you marked with less than 4 in the left column of the table below. In the right column, write what you can do to improve your score.

Low-score statements	What actions can you take to improve your score?

Review the statements you marked with 5 or above. In the table below, copy these statements in the left column. In the right column, write a short description of how each changed your life.

High-score statements	How did this change your life?
Reflections on This Exercise	
low helpful was this exercise?	5.10
1 = not at all helpful, to 10 = extremely hel	ptul)
What did you learn from this exercise?	